

## Highway Special Meeting-AUGUST 2, 2013

Today's meeting was called to order at 8:00 A.M. by Highway Committee Chairman Bruce Heidmann, Members present: Larry Kirchman Brian Paplham, Linda Sinkula, and Brian Dax. Also present: Highway Commissioner Dale Jandrain, Patrol Superintendent Leonard LeGrave, Shop Superintendent Jim Fencil, and Office Manager Mary O'Leary.

### Guest at Today's Meeting

County Administrator Ed Dorner, County Board Chairman Robert Weidner, County Board members Ron Paider and Ron Heuer, other members present David Hardtke, Ken Paplham, Alyssa Bloechl, Linda Jonet, Dave Barrett, Leonard Wachal, Rod Cherney, Lester Schlies, Joe Lukes and Richard J. Kinstetter Jr.

### AGENDA & MINUTES

A motion to adopt today's agenda and Minutes from July 25, 2013 was made by Brain Paplham, second by Brian Dax. All in favor, motion carried unanimously.

### CONSIDER HIGHWAY OPERATIONS POLICY CHANGES

Highway Commissioner Dale Jandrin told all in attendance the purpose of this meeting is to change the highway operations. Ed Dorner stated that we need to be assured of revenue. This highway department can no longer operate on centering on snow removal. Ed Dorner stated that we need to move forward with the proposal that was presented at the July 25th meeting. To achieve this there would be a reduction of 6 staff members. By reducing labor force, 5 Municipalities snow plowing would not be provided, due to efficiencies gained during snow events the Highway Dept. suggests that 7 municipalities would be eligible for snow removal. Questions on what criteria would be used to cut out 5 towns? Office Manager Mary O'Leary handed out a criteria sheet to all committee members. This sheet showed how the management team is going to rate all towns and villages to see just how the cuts would be made. This will be done on a point system with Dale, Lenny and Ed meeting with each town and village.

Brian Paplham made a motion that county plows all towns and villages and continue operations until April 1, 2014 and double rates on equipment. Brian Dax seconded this motion. Discussion followed: Bob Weidner stated by deferring a staff reduction until April 1, 2014 the department will likely see additional loses in 2013. Larry Kirchman made a friendly amendment accepted by Paplham and by Dax to include during periods of no snow activity in winter season and no activity in the non-winter activities during construction season reduction in staff hours will be implemented. All in favor, motion carried unanimously.

### Equipment rates are as follows:

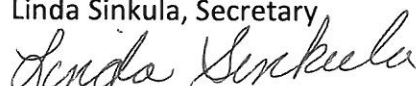
TRI AXLE TRUCK---- 61.10    SINGLE AXLE TRUCK----44.34    GRADERS--- 68.64  
GRADER V- PLOW----18.90  
TRUCK PLOW----11.58    TRUCK WINGS-----10.70    TRUCK SANDER-COMPUTERIZED----26.00  
TRUCK SANDER----22.14    GRADER (4 WHEEL DRIVE)----68.64  
GRADER (6 WHEEL DRIVE)----75.60                      GRADER WING----20.24  
GRADER ONE WAY PLOW----11.18  
ALL THESE RATES WILL DOUBLE!!!!

### Adjournment

A motion to adjourn today's meeting was made by Brian Paplham, second by Brian Dax. All in favor, motion carried. Meeting adjourned at 10:30 A.M.

Respectfully submitted

Linda Sinkula, Secretary



### Highway and Solid Waste Committee Minutes – August 20, 2013

Meeting was called to order at 7:30 P.M., at County Board recess, by Chairman Bruce Heidmann.

All members present: Bruce Heidmann, Larry Kirchman, Brian Dax, Brian Paplham, Linda Sinkula, and Commissioner Dale Jandrain.

Brian Dax made a motion to adopt the agenda, second by Brian Paplham. All in favor, motion carried unanimously.

Brian Dax made a motion to authorize the County Highway Department to construct the capping project in accordance with Wisconsin Statutes 59.52(29), second by Brian Paplham. Brian Dax noted that any future projects, other than highway contracts, estimated to be in excess of \$25,000.00 shall be submitted by the Highway Commissioner for approval, by County Board Resolution. All in favor, motion carried unanimously.

A motion to adjourn was made by Larry Kirchman, second by Linda Sinkula. All in favor, motion carried.

Meeting adjourned at 7:45 P.M.

Respectfully submitted:

  
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Linda Sinkula, Secretary

## **Highway and Solid Waste Committee Minutes – August 22, 2013**

Today's meeting was called to order at 8:45 A.M. by Highway Committee Chairman Bruce Heidmann. All members present: Larry Kirchman, Brian Paplham, Brian Dax, and Linda Sinkula. Also present: Highway Commissioner Dale Jandrain, Patrol Superintendent Leonard LeGrave, Shop Superintendent Jim Fencl, Office Manager Mary O'Leary, and Recording Secretary Lois Schultz.

### **Guests at Today's Meeting**

Ron Heuer, Co. Board member  
Bob Garfinkel, Co. Board member

A motion was made by Brian Paplham to adopt today's agenda, second by Brian Dax. All in favor, motion carried unanimously.

### **Public comments**

No comments today.

### **Reports:**

#### **Office Manager, Mary O'Leary**

One handout "2013 Roads and Bridges Budget Report, January 1 thru July 27, 2013".

Mary walked the Committee through her report and answered any questions they had.

Mary stated that 4 will be attending the CHEMS Conference in October in Green Bay and since the state will pay for 2, two staff members will be commuting. She will also be attending the Bookkeepers Meeting at the end of October.

The Committee thanked Mary for her report.

#### **Patrol Superintendent, Leonard LeGrave**

Leonard's report included:

- Paving for Montpelier Town is complete and came in under budget
- Co. AB (Duval) is paved and areas seeded as needed
- Cul de sac in Red River Town is paved
- Doing patching on Co. "AB", Co. "SS", and Co. "H"
- Paving Co. "G" and should finish today – entire crew is paving today
- Will be doing some centerlining work for Manitowoc Co. 2 days next week – prep work completed
- Crews hauled gravel to Ahnapee Town and did some ditch work
- Lots of work to do at the Landfill
- After last week's storm, crews had to clear roads of trees down, etc.

The Committee thanked Leonard for his report.

### **Shop Superintendent, Jim Fencil**

- Hotmix plant up and running well
- Radios are installed in about ½ the trucks
- Park Department has equipment in the shop for repairs
- Working with Green Bay Truck, Inc. on transmission coolant lines

Questions for Jim and discussion followed.

The Committee thanked Jim for his report.

### **Highway Commissioner, Dale Jandrain**

- Had a Bridge Program Quality Review this past week from the state engineer, Dale Weber, with Bridge Crew: Whitey Marquardt, Kevin Schleis, and Gary Mueller. Crew received highest rating.
- Will be at Pharmaceutical Collection at Hillside Shop on September 7, 2013
- Attended a Transportation Policy Conference at Heritage Hill in Green Bay sponsored by the Secretary of Transportation and Reed Ribble. This was a day-long conference with many items discussed.
- Argent (Worker Comp carrier) here taking decibel readings on equipment noise and carbon monoxide readings on equipment

Some discussion of various items and the Committee thanked Dale for his report.

### **Consider LP gas bids**

Two bids received for the 2013-2014 heating season:

Larsen Cooperative	\$1.299/gallon
Lakes Gas Co.	\$1.329/gallon

Discussion followed with the Commissioner recommending going with the lower bid.

A motion to accept the low bid of \$1.299/gallon from Larsen Cooperative was made by Linda Sinkula, second by Brian Paplham. All in favor, motion carried unanimously.

### **Consider Highway hours of operation**

The Commissioner stated that at this point of the summer, highway work hours change to 6:30 a.m. to 4:30 p.m. and he would like this effective after Labor Day.

A motion to change the highway work hours was made by Larry Kirchman, second by Brian Dax. All in favor, motion carried unanimously.

### **Review of deer pick-up contract with the DNR**

The deer pick-up contract goes from July 1<sup>st</sup> to June 30<sup>th</sup> each year. At the present time, Kewaunee County Highway Department receives \$6,900.00 (\$575/month) for deer pickup and is charged \$2/per deer to drop off at the Landfill.

### **Discussion and recommendation on sale of farm land across from County Quarry**

Kewaunee County owns 20 acres of farm land across the road (to the west) from the Quarry on Co. "AB". Approximately 17-18 acres are tillable, with about 2 acres of stone out-cropping. At the present time, the county collects \$1900.00/year for rent. Nearby are two other quarries - Boulanger and Daanen & Jenssen. This property was purchased with Highway funds and rental fees go back in to the County's General Fund.

Discussion followed with Chairman Heidmann stating he felt this was something we shouldn't rush into and Committee member Linda Sinkula stating this is not a wise thing to do at this time.

No action taken.

### **Highway Operations Update**

Two municipalities (Luxemburg Town and Luxemburg Village) have contacted the Commissioner for highway snowplowing along with Pierce Town and West Kewaunee Town this winter.

Discussion followed regarding a resolution that was needed in order for the Highway Department to do work for the Landfill. According to state statutes, any work being done over \$25,000 needs to have a resolution approved. In the case of the Landfill project, no resolution was done beforehand and Mr. Heuer wanted this issue resolved and wanted to know who was responsible to have a resolution done before the work began. When this issue came up at the County Board meeting, Jeff Wisnicky, Kewaunee Co. Corporation Counsel, took responsibility for not having done the resolution. In the future, the Commissioner will contact the Corporation Counsel if a resolution is needed.

### **Review Landfill tonnage**

The Commissioner had one handout: "Tonnage and Charge Summary" 7/1/2013-7/31/2013.

Some discussion followed .

### **Approve and sign Highway vouchers**

Total invoices paid with check:           \$108,939.95

Total invoices paid with credit card:   \$ 31,937.18

A motion was made by Larry Kirchman to approve vouchers for payment, second by Brian Paplham. All in favor, motion carried unanimously.

### **Approve Travel Requests**

One travel request - Jim Magnin to attend the AeroMet Engineering Smoke School at the Reforestation Camp Lodge in Green Bay on September 4, 2013.

A motion to approve this travel request was made by Brian Paplham, second by Brian Dax. All in favor, motion passed unanimously.

**Any other business as allowed by law**

No other business.

**Tour Construction Projects**

No tour today

**Next Meeting Dates**

September 5, 2013                      @                      8:45 a.m.

September 19, 2013                      @                      8:45 a.m.

**Adjournment**

A motion to adjourn today's meeting was made by Brian Paplham, second by Linda Sinkula. All in favor, motion carried. Meeting adjourned at 10:30 a.m.

Respectfully submitted:

  
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Linda Sinkula, Secretary